

### **Child Nutrition Services**

Child Nutrition is gearing up for the start of the school year. The prices have been raised by \$.25 for each student meal in hopes to increase profit and to continue to serve top quality items. By keeping a similar meal participation rate, we will make an additional \$22,000. We have also received better pricing for the majority of our food products due to the cooperative purchasing, the Super Co-Op. We are looking good to getting closer to our goal of turning a profit this year.

During the summer, we lost approximately \$3900 in food products because the CHS refrigerator and freezer stopped functioning. The repairs cost about \$1000. We have filed with the JPA for reimbursement and have put actions in place to ensure this does not happen in subsequent years.

Further, we have a condensing unit on top of the CHS roof that controls the temperature of the freezer and refrigerator in the kitchen. It is very corroded (due to the Coronado air) and has been in operation since 2003. We have requested quotes to see how much it will cost to get two separate condensing units installed on the roof. This would allow us to place each unit (refrigerator and freezer) on separate condensers and prevent a circumstance similar to that which occurred this summer. The first quote came back at approximately \$14,000; we are waiting for the three additional quotes. There is some urgency to this as the companies who have come out to see the unit have stated they are not sure how longer the condensing unit will last. If this unit goes down, we will have no operable refrigerator/freezer. Installing a new condenser equivalent to the one in place, will require bringing a crane on campus to uninstall the old condenser and install a new one.

### **BBMAC**

The BBMAC is currently working on Fall Swimming lesson registration; which opened on Monday, August 7. We are working with several teams to finalize their pool and hotel times in December, January and March. We have set our fall facility schedule for swim meets and water polo tournaments and have been able to increase the number of events in September and October; which are historically low months for rentals.

The months of June and July were busy with seven short term rental teams. July was busy with the addition of the Shores Water Polo Tournament and the Monarch Swim school renting pool space during the week. Work to bring these additional rental groups back next year has already begun. Additionally, we had the Long Course Junior Olympics the last weekend of July. We discussed with the hosts of the meet putting a bid on the Short Course Junior Olympics for the month of February. This would create back to back championship swim meets in a typically low rental month. We are waiting for a decision from San Diego-Imperial (SI) Swimming regarding our bid.

We are currently wrapping up the 2016/2017 Fiscal Year. As we do so, we are evaluating the BBMAC revenue and rental rates to ensure that all programs are paying for the full value of the services and pool space they are using. This includes evaluating all short-term rental groups, the Aquatics PE programs and CHS Athletics. Each of these areas requires close attention as we work to close the operational deficit. The BBMAC was built in 2007 based an agreement between the CUSD School Board

and the Islander Sports Foundation (ISF) that CUSD would build the pool if \$1.2 million dollars was raised to cover opening operational deficits. ISF in turn would then oversee operations of the facility on conclusion of construction. Included in this agreement was the requirement that CUSD Athletics and Physical Education classes would have priority use free of charge from the hours of 5:00am to 5:00pm.

### **Human Resources**

July and August are the busy months for the Human Resources (HR) department. We have hired many fabulous staff members. Hiring began in the spring and we have now filled approximately 60 vacancies which were created through retirements, resignations, and transfers.

Part of HR's summer work is to verify new certificated staff credentials and make sure all certificated staff have current credentials to begin the new school year. Tuberculosis (TB) records have also been updated, and those needing TB tests have been notified.

We have held both Certificated and Classified Substitute Orientations and will add 20 certificated and four classified substitutes to our lists. These lists are then provided to the school sites via Google Docs.

HR hosted a CPR/First Aid training on August 10<sup>th</sup>; there were 35 attendees, both certificated and classified staff.

The HR department completed the CSEA salary survey and submitted the J90 report, which is an annual report done on teachers' salaries.

The sites' staff evaluations, both certificated (147) and classified (69), have been reviewed and recorded for 16/17 school year.

The Tenure and Longevity lists were updated. Eight teachers will receive tenure at the start of this school year. Fourteen CUSD staff will receive a 10-year pin; eight will receive a 15-year pin; seven, a 20-year pin; two, a 25-year pin; and one person will receive a 30-year pin. A new teacher orientation was held on August 15<sup>th</sup> to welcome and introduce our new certificated staff.

### **Maintenance and Operations**

June's Assistant Superintendent report listed the Maintenance and Operations (M&O) department's summer projects. The M&O Department worked hard to ensure that our schools would be ready to welcome students with clean, neat facilities. In addition to the list below, they completed each site's "Summer Wish List;" moved furniture around and across CUSD to accommodate teacher and staff moves; and replaced control boards in non-working HVAC (ventilation systems). The department members have completed the following items from the June 2017 list:

#### **All sites**

- Painted classrooms and hallways
- Painted 12-15 doors per site
- Moved excess furniture to a central location for inventory and pick up

- Environmental clean-up: HazMat pick up and disposal of items such as old medications and paint; interceptors (grease and acid); and storm drain maintenance
- Site cleaning and restoration
- Turf repairs at CHS/CMS/Village
- Faucet repairs
- Back flow certification
- Painted playgrounds
- Supported Summer school and enrichment programs
- Trimmed all large trees\*

#### CHS

- Painted and resurfaced gym floor
- Repaired lighting for CoSA
- Resurfaced four tennis courts
- Repaired water supply lines\*

#### CMS

- Painted two walls of Granzer Hall and the front of the stage
- Applied for a grant to create a Sensory Garden\*

#### Strand

- Play equipment repairs
- Completed concrete project for final DSA close out; waiting for DSA Certification letter
- Began clearing ice plant that was overrunning the fencing and walkways\*

#### Village

- Sewer repairs at ECDC\*

#### Staff Changes and Training

- Custodial staff reassignments and new route schedules
- Grounds staff reassignments: new routes and responsibilities; expectations
- Grounds staff training regarding: irrigation including changing valves and sprinklers; repairing PVC; and ET Water System and controls;

\*Not on June list

The following items from the June 2017 list are in progress:

#### All Sites

- Landscape repair and restoration – irrigation surveys are in progress
- Change all stained ceiling tiles – almost completed
- Finish installing ET Water irrigation systems, a web based water system purchased several years ago and still not completely installed – still in progress
- Irrigation test and repair – Village is complete; other sites in progress
- Paint parking lots including lines and ADA spaces – nearly complete
- Paint gates and fencing – nearly complete
- Fire system/hood/extinguisher maintenance – only four left to complete

- Replace pole pads on playgrounds and fields as needed – CMS is complete; other sites in progress

#### CHS

- Heat repair in the first floor of the 700 building and in the 600 building – to be completed by October 2017
- Finish incomplete lock systems: place proper cores in doors; fix/replace door hardware/panic bars – minor work at CHS remains
- Replace lockers in room 304 (ceramics) – funding approved 8/11/17; work will begin shortly

#### Village

- Two shade structures: one on each playground for passive play/rest; DSA approved plans, structure welding nearly complete
- Wash vent cloth in every room at ECDC – nearly complete

#### Staff Changes and Training

- Familiarize staff with new site assignments such as shut off protocols (water, gas, electric) – nearly complete
- Custodial staff training regarding: changing light bulbs; resetting breakers; correct restroom cleaning; time studies; cleaning standards and expectations – nearly complete
- Maintenance staff training regarding: keys, locks, and doors- on-going

#### Student Services

##### Extended School Year:

From June 19-July 14, Extended School Year was held at ECDC, Village Elementary (Strand and Village students combined), and CHS (CMS and CHS students on same site.) Below is a summary of attendance and staffing.

<b>Number of Students Eligible for ESY (per IEP)</b>	<b>Number of Students in Attendance</b>	<b>Number of Certificated Staff (Teachers, SLPs, OTs, etc.)</b>	<b>Number of Classified Staff (IA and IBHCAs)</b>
125	86	11	13

There were several vacancies in the Student Services/Special Education programs. These vacancies were created by retirements and resignations. Here is the list of positions by site:

##### New Staff hired in Student Services/Special Education (by site):

<b>Position/FTE</b>	<b>Site</b>
.5 Mild/Mod SPED Teacher	SSES
.5 Mild/Mod SPED Teacher	ECDC
1.0 Speech-Language Pathologist	ECDC
3.0 Mild/Mod SPED Teachers	VES

1.0 Mod/Severe SPED Teacher	VES
1.0 Mild/Mod SPED Teacher	CMS
1.0 Workability Coach	CHS/Transition
1.0 Mod/Severe SPED Teacher	CHS/Transition
1.0 Mild/Mod SPED Teacher	CHS

#### Professional Development/Trainings:

The summer recess provided many training opportunities for our staff. In addition to the Special Education Boot Camp occurring this week, staff participated in the follow learning opportunities:

- Beyond SST and 504s
- Non-Violent Crisis Intervention (trainer of trainers, 2-day introduction, and refresher courses for previously trained staff)
- Transgender Odyssey
- Writing Legally Defensible IEPs
- Patterns of Strengths and Weaknesses- A New Approach to Assessing for Specific Learning Disabilities
- Workability Conference
- Co-Teaching: The Basics

#### Technology

The Technology Department has focused on improving the District's network and ensuring that students and staff have the computer equipment they need for a successful start of school. The following projects were accomplished over the summer by current staff:

- Transfer of the network from a consulting company to district control
- Inventory of all computer devices in the district
- Imaging and licensing of Microsoft products
- Bandwidth upgrade which doubled the speed
- Upgrade of the firewall
- Installation of approximately 60 computers at various sites
- Repair and replace classroom projectors
- Establish accounts for new staff