

Department Reports

May 16, 2019

Human Resources: Jeremy Lyche, Director

The Human Resource Department is winding down the current school year and planning for the 19/20 school year. While staffing needs are still being assessed, we have begun posting and hiring staff for the new school year.

Reasonable Assurance letters were mailed out on May 1, 2019 to all certificated and classified substitutes as well as classified employees who are not 12-month employees. This is a legal procedure which provides employees with information regarding their employment status for the coming year.

The HR staff attended the following workshops/trainings:

- Spring Worker's Compensation training on 4/9/19 at SDCOE
- Fringe Benefit Consortium Annual Benefits Administrators Meeting "from Wellness to Wellbeing" on 5/8/19

The Retirement Celebration will take place before the Board Meeting on June 6th. An invitation email went out to all CUSD staff, listing those who have or will be retiring this year: Michael Crooker, Mike Mathis, Daniel Concepcion, Karen Carlson, Zenaida Tumangday, Valerie Burns and Patty Cowan.

Interdistrict Transfers are in full swing as we collect and process the applications. We currently have 154 new applications: 65 elementary; 35 middle school; and 54 high school.

We have scheduled a First-Aid/CPR class on August 7th in the Board Room for our new staff and any current staff members who may need this training

Information Technology: Jason Ramos, Network Supervisor

As CAASPP testing wraps up and MAP testing starts at several sites, the IT department continues to monitor bandwidth to ensure a good testing experience. A few items of note:

- The IT department is currently testing a PC laptop that has been turned into a Google Chrome device using Neverware's Cloud Ready. If this test is a success, it has the possibility of saving the district over \$200,000 in Chromebook replacements over the next 10 years.
- Jason Ramos, Network Supervisor, created an imaging server using free open source software and an old computer. This will allow the IT department to cut the deployment time for Windows based PCs by approximately 50%.
- Charles Coburn, Computer Technician, has been able to repair 10 Chromebooks through the self-service program for Asus, Dell & HP. These are devices that would have gone to e-cycle, but are now back in service and save the district the cost of a replacement device.
- For the month of April there were 91 new tickets and 125 were closed. There are currently 43 open tickets.

Child Nutrition Services: Charity Campbell, Director

Child Nutrition Services is starting to wind down for the end of the school year. The employees are very conscious about not wasting food and ordering exactly what's needed. They have also started to split cases of food between the sites so we can save money by not ordering extra.

Our participation continues to increase over last year's numbers. At this time last year, our department served 95,767 lunches and currently we have served 109,404...an increase of 14%.

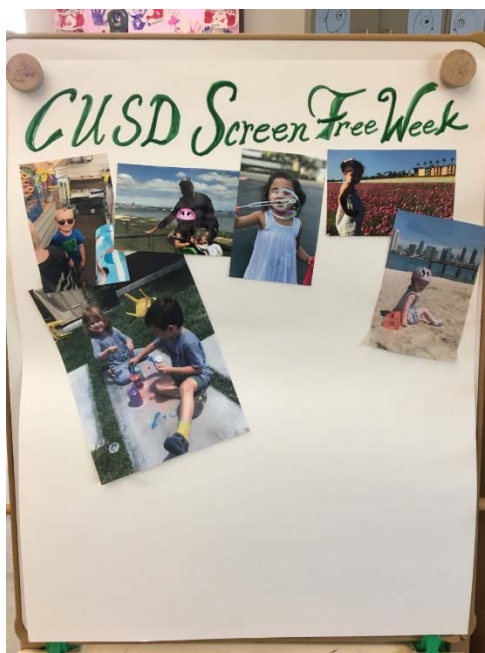
Our sales remain high and we are looking good for the end of the school year. Year-to-date, our revenue is \$616,116.45 and our expenses are at \$603,801.88 for a difference of \$12,314.57. We are expected to not make as much money as last year since our mark up at Gold Star (frozen, dry, and refrigerated goods) doubled over what it was last year. The company took us off the San Gabriel bid (10%) and put us on a different one (22%) at their discretion. We are still doing everything we can to stay afloat and to continue our efforts to make money this school year.

Preschool & Child Care: Lisa Alonso, Director

Preschool

Crown Preschool's enrollment is 88 students. The preschool has begun Fall enrollment and is currently at 71 for 2019-2020. The program will be hosting ESY starting June 17th and ending July 12th.

Crown participated in the district's first Screen Free Week!! The preschoolers were asked to bring in pictures that captured them engaged in non-screen related activities.



Silver Strand has 24 children attending the session's full enrollment since the start of the 2018-2019. The district will receive full funding from CDE for program year 2018-19.

Silver Strand preschool concluded hosting the Parent Education, Support and Empowerment parenting workshop series. The series was hosted with Healthy Development Services, HDS and presented by Scripps.

The workshop covered 4 basic topics including Health, Learning, Family, and Community. The sessions included open dialogues with the families in attendance. Incentives were provided at every session. The 4-week series of 1.5-hour classes were held during the morning at Silver Strand. Twelve to fifteen parents on average attended each workshop.

The program director will conclude the school year by presenting data findings on the student's progress from this school year to the department of CDE and will set goals for next year based on the findings.

Child Care

The Child Care program experienced a great school year. The program currently serves a total of 339 students in Before and After Care across ECDC, Village, and Silver Strand. The program is looking into ways to streamline After School Extracurricular Activities and Clubs with Child Care, so the two models are not in direct competition and for safety reasons.