

This month's report includes May/June activities and accomplishments for the departments of BBMAC, Child Nutrition Services, Human Resources, Maintenance, Operations, and Transportation, Student Services and Technology.

BBMAC: Carrie Fisher-Fernan, Director

The BBMAC is hopping along for summer! We are kicking summer off with the Splash and Dash Meet. This is a four day meet with roughly 420 swimmers in the meet. The meet is running pretty quickly with preliminaries over by 12:30pm each day. Finals will run roughly 430-630pm each night. To get ready for the meet, the staff spent the week rebuilding lane lines.

We will begin replacing the lane lines with a black and green color scheme rather than white and green as the white lane line disks get brittle and break easily. Fortunately, due to the weather, we have been able to turn off both 50-meter pool heaters. On Sunday, June 10, we conducted an all hand staff training for five hours. Staff were separated into groups to run through CPR/AED skills, First Aid Skills, and proper responses to in-water seizures.

The BBMAC a happening place all summer long until about August 1st. We will have no weekend events in the month of August. This will give us ample time to do a summer super clean of the facility and get prepared for the fall. There are some teams interested in coming in October and September; we hope to build the contracts with them soon.

Child Nutrition Services (CNS): Charity Johnson, Director

Child Nutrition is wrapping up in the final days of the year. We had a great year with an increase in revenue, and increase in students that qualified for the meal program, and an increase in federal and state reimbursements.

When comparing school year 2016/17 to school year 2017/18, we have:

- Increased our federal and state reimbursements by \$9,225
- Increased overall revenue by \$22,019.75
- Increased the number of students qualified for the meal program by 58 students.

As for other happenings in our department, we will host the swim meet from June 15-18 with Island Café open at the high school. This will help us to use up food products that would have otherwise expired and increase our revenue even further.

We are projecting to come out very close to our proposed budget and are excited to see the final numbers for fiscal year 2017/18.

Human Resources (HR)

Human Resources is closing out the current school year and moving right into the 18-19 school year. We held a short and sweet Retirement Celebration for our 5 retirees (Rita Beyers, Amy Steward, Debbie Williams, Betzi Roe and Robert Gonzales.) Congratulations to all! Kelley and Terri would like to say a special "Happy Retirement" to Rita. Thank you for being an amazing

boss and team player. It has been a pleasure working for you! You have taught us so much, both professionally and personally! You will be greatly missed!! But, we still have your cell phone number 😊

In response to a request by the CUSD Governing Board, this year, along with the focus on student attendance, we have monitored staff attendance. Here are graphs showing the month by month attendance of certificated and classified staff. These graphs do not include release days, IEP coverage, jury duty, negotiations, etc. Per the CSEA and ACT Collective Bargaining Agreement(s), CUSD staff have sick days which may be used for personal business or personal necessity. Classified employees also have vacation days which they may use.

Certificated Staff

Month	CHS	CMS	SS	VILLAGE	TOTAL
August	11	0	0	1	12
September	44	15	17	24	100
October	46	32	12	26	116
November	52	14	14	28	108
December	41	26	7	15	89
January	43	36	13	42	134
February	57	30	23	49	159
March	69	37	36	49	191
April	50	30	28	67	175
May	47	44	40	72	203
June	12	12	16	16	56
Total	472	276	206	389	1343

Classified Staff

Month	CHS	CMS	SS	VILLAGE	TOTAL
August	9	0	0	1	10
September	28	6	6	22	62
October	27	10	11	24	72
November	17	14	5	10	46
December	8	22	4	20	54
January	33	6	15	22	76
February	33	32	10	22	97
March	54	20	13	49	136
April	41	30	24	61	156
May	56	31	25	47	159
June	10	16	12	28	66
Total	316	187	125	306	934

We are currently processing new hires, including our new HR Director (Jeremy Lyche), Principal at Village Elementary (Heidi Berenger), and Assistant Principal (Catherine Burling) at Coronado High. Welcome to the Coronado Unified Team!

A CPR/First Aid Training has been scheduled for Friday, August 10th for all new staff members and any current staff member who may need a refresher course.

We are working on the J-90, which is an annual report on certificated salary and benefit information.

Current Certificated Substitutes have been submitting their intents to return (or not) for the 18-19 school year. We have received 90 out of 245 forms to date. The forms are all due by June 15th.

We will be holding both a Certificated and Classified Substitute Orientation during the summer in order to have the substitutes ready for the start of the new year.

Maintenance and Operations: Karen Carlson, Director

CUSD is the first school district to comply with AB 802 through registration of CMS with the EPA Energy Star Portfolio Manager. We are proud to have SDG&E using CUSD's model to present to other districts in order to assist them in creating the registrations those districts may need for compliance.

Our current score is 67 with a score of 75 being our goal. We are working on ways to reduce energy use and raise our score to the 75 goal. Potential solutions include: shutting off hvac systems during district recess periods and weekends / empty rooms; reminders to staff to turn off lights when leaving a room; lighting control system that allows remote access; l.e.d. lighting for interior of sites. CMS hvac will be shut off for summer.

Lock Bloks arrived May 9th 2018 and installation has been completed district wide. There were hundreds to install across CUSD. Auto closers are being added to exterior gates as funding allows, ensuring no remaining exterior point of entry. We are looking at the possibility of changing exterior gate pad locks and keys depending on funding availability as it will have to include dozens of locks and hundreds of keys. We will have to work with the City of Coronado if we make this change.

Custodial supply costs are above average. I have obtained cost schedules from all vendors and will analyze all data in order to obtain savings in the coming year(s). New itemized order sheets will be provided for the new fiscal year in order to maximize savings.

Our staff has removed the ice plant at Silver Strand from drive ways, pathways, parking lot and fencing. It looks terrific. They have nearly completed trimming up the ice plant on the west side along the street as well.

I am working on pricing for a district wide communication system that does not rely on cell or internet service and believe I have found a solution. Using radios (walkie talkie type) would

allow all sites to communicate with each other in addition to site based communication. In an emergency, it would provide a way for CUSD District Staff to reach all sites at once using a common channel for this purpose so all sites get information at the same time.

The only issue I see is that in case of loss of power the repeater would not allow us to reach Silver Strand (potentially) however Verizon wants to add a generator at the high school and we can have them add our repeater to that power source in case of emergency so we do not lose (power to the repeater) contact, ever. We are testing this theory to see if we can reach SSES without a repeater prior to submission of the request for procurement.

During the recent K-12 School Energy Collaborative meeting it was shared that SDG&E Programs through AB 1082 and SB 350 can offer free EV Infrastructure to K-12 Schools. This would allow electric vehicle charging stations to be added at CUSD facilities. I have submitted our interest and will work on gathering more information on participating in the upcoming EV charging pilots.

Summer planning is well under way. I have requested Administrators provide a list or work they need/want completed, if they choose to do so. They have reported that my department has done a great job and know that we will be working hard – none had feedback. I work closely with the sites and Coronado Schools Foundation to obtain summer schedules for classes and camps in order to best support those needs and work around their schedules. M&O staff rearranges work hours in order to best accommodate the summer needs of sites and departments. We will have staff on site from 6:00am – 7:30pm across the district Monday through Friday and 5:30am to 2:00pm Saturday and Sunday, unless there is an external event scheduled, which is covered by staff working overtime for that event.

Summer Projects include:

Gym floor patch and resurface – patch wood, recoat floor

Landscape repair and restore – All sites

Paint Classrooms, doors and hallways – TBD (Village Hall)

Change all hvac filters and service mechanics

Replace ceilings in student restrooms – Village, CMS, Strand, CHS 2

Safety and security survey

Irrigation test and repair district wide

CMS room 223 redo – work with IT and Eagle Scouts

Excess furniture – move furniture to central location for inventory and pick up

CUSD environmental cleanup – Haz Mat pick up & disposal old medicines, paint, etc: interceptors (grease and acid); storm drain maintenance

Site cleaning and restoration

Custodial route schedules update

Hire and train new Lead Custodian

Custodial Staff training – new site(assignments) shut off (water, gas, electric – hand out maps for locations); how to change light bulbs; how to reset a breaker; correct restroom cleaning; time studies and what they mean to you; cleaning standards and expectations

Hire and train new Grounds Keeper

Grounds reassignments – new routes and responsibilities; expectations

Staff training - irrigation including changing valve, sprinklers, repair pvc, ET Water System and controls;

Turf repairs - CHS

Faucet repairs – all sites

Back flow certification district wide

Paint parking lots – lines, ADA etc

Paint playgrounds

Paint gates and fencing

Replace matting/flooring CHS weight room

Replace carpeting CMS library

FIT SARC inspections and reports

Repair Orchestra Pit CoSA

Move Jenny & Shane

Enjoy your July and we'll see you in August. Stop by M&O any time!

Student Services: Niamh Foley, Director

As the school year ends for all students, special education students turn their focus to Extended School Year. Some students with special needs are in jeopardy of not being able to retain the skills they have learned during the school year unless given additional support throughout the summer. Those students eligible for ESY will receive an individualized program to support their learning and retention of skill throughout the summer break. ESY is a requirement under the Individuals with Disabilities Act. This year the dates for ESY are June 18-July 13, 2018. We have 131 students eligible for attendance (and ADA). Students range from Preschool through Transition. This year the campuses facilitating ESY are: Crown/ECDC, Village, and CHS. As in previous years, the ESY program has been consolidated so students from Silver Strand will attend VES, and CMS students will attend CHS, to efficiently serve students. The number of staff providing the ESY services:

Position FTE

Special Education Teacher 6.0

Speech-Language Pathologist 2.0

Educationally Related Mental

Health Clinician 1.0

Occupational Therapist 1.0

Adapted P.E. Teacher 1.0

Nurse 1.0

IA/IBHCA 16.0

Additionally, Special Education staff are preparing for the start of the 18/19 school year with a return of the SPED Boot Camp II. This success professional development opportunity allowed us to outline district policies and procedures in an energetic and team-building way. Feedback from survey results and from staff members, overwhelmingly requested a continuation of this training. This year the SPED Boot Camp will take place on August 14-17, 2018.

Technology: Jason Ramos, Network Supervisor

The tech department has been working hard to keep technology running smoothly district wide. A few items of note:

* The Raptor system has been deployed in the front offices of school sites. IT has been working out minor issues with the company to make using this system as easy as possible.

- * The tech department has been checking system requirements and making adjustments to our content filter and firewall to allow the usage of new coding software for a middle school class and new billing software for the child care department at ECDC.

- * The tech department researched and successfully tested a device that will allow us to enroll Chromebooks quickly. The device is called a Centipede and costs around \$12. This will save us \$650 for every carts' worth of new Chromebook devices by allowing us to not pay for White Glove service.

- * For the month of May, the tech department received 41 new tickets and closed 66. There are currently 85 tickets open.

As summer approaches, we now turn our focus to larger projects that can be completed with minimal disruption since the staff/students are on summer break. A few of the larger projects of note are listed below:

- * Install our new Lightspeed content filter that will allow us to have more granular control over websites visited and will prepare us for any bandwidth increases in the future.

- * Restructuring our Google domain to allow for more companies to give us single sign on capability. This will increase instruction time since less time will be wasted on students logging in.

- * Upgrading the Mac labs to the latest operating system so that they can use the latest versions of software (Adobe CC, Final Cut Pro).